



Client Consent Letter for Transmitting Confidential Information

Dear Gates, Moore & Company (GMC),

I, \_\_\_\_\_, hereby authorize GMC to electronically submit  
(Enter Client name/Practice name)

to me \_\_\_\_\_ (or add below to the document section) at the following:  
(Identify specific confidential/sensitive document or information)

Email Address: \_\_\_\_\_

And/or

Fax Number: \_\_\_\_\_

**OR**

I, \_\_\_\_\_, hereby authorize GMC to electronically submit information to  
(Enter Client name/Practice name)

The following individuals/organizations:

Name	Company	Email or Fax	Relationship

**AND**

The following documents:

Description	Year (if applicable)

I understand the confidentiality and security of information sent and received by email cannot be assured. By my signature below, I acknowledge that I will hold Gates, Moore & Company harmless from any damage that might be caused by the electronic submission of data.

Practice Name (if applicable): \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_